



GALLERY 62 GUIDELINES

To show your work at Gallery 62, you...

1. Will need to be/become a current member of the Morongo Basin Cultural Arts Council (MBCAC)
2. May choose from three ways to exhibit in a given month:
 - **In the Members' Gallery**, with a \$20 fee for approx. 3' of linear wallspace or one pedestal (bring 1-3 pieces in on any month's intake day, or prearrange for 2 shelves in jewelry case)
 - **As a Featured Artist**, with a \$50 fee for approx. 12' of linear wallspace or 3-4 pedestals (must be prearranged with Gallery Director)
 - **As the Signature Artist**, with a \$175 fee for a private gallery room with approx. 35' of linear space (two artists may share); to be prearranged with Gallery Director; requires downpayment
3. Can arrange to curate a monthly exhibit, allowing you to recruit other artists to fill the show as well as take on other tasks; your \$50 exhibition fee is waived
4. May also take advantage of submitting up to 5 additional unframed prints during the month you are showing; art cards and books may also be submitted by any MBCAC member, with no intake fee
5. For Featured or Signature Artists, need to provide digital files of yourself, 2 pieces of art to be exhibited and a short bio and artist's statement
6. Will pay all fees at the intake day of the show and fill out an exhibition form detailing all artwork
7. Guarantee that all artwork is original and created solely by yourself, and is ready to hang/display
8. Agree to sit for one 3-hour shift at the gallery, to be arranged on intake day; \$25 fee may be paid at that time in lieu of sitting
9. Should be willing to help install own artwork on intake day (with the exception of the Members' Gallery, which is handled by gallery staff), as well as remove artwork on designated pick-up date
10. Will ideally attend the "Second Saturday" Artists' Reception for your month's show, as well as help promote the exhibit through your own social media and any other avenues to spread the word and encourage visitors
11. Will try to replace any work that is sold and taken from the gallery to maximize your sales/visibility
12. Understand that a 15% commission is taken by the gallery, and that payments for work sold will be sent to you at the end of the month the sale was made
13. Accept that if you receive \$600 or more within a calendar year from any MBCAC venues, you will be obliged to submit a W9 form to the MBCAC for tax purposes (IRS requirement)
14. Understand that MBCAC or any agent will not be responsible for loss, theft or damage of artworks and the artist/owner is responsible for insurance
15. Can look forward to a fulfilling, fruitful new relationship with Gallery 62 and the MBCAC!